



NORTH CAROLINA ACADEMY OF FAMILY PHYSICIANS

NCAFP Event Policy and Permissions

By registering for an NCAFP CME event, you agree to comply with all rules and conditions of NCAFP CME event participation. These policies are strictly enforced and apply without exception to all attendees, including exhibitors and media.

Code of Conduct:

All attendees are expected to adhere to a high standard of conduct throughout the conference. This includes respectful behavior towards all participants, speakers, and staff. Any form of harassment, discrimination, or disruptive behavior will not be tolerated.

Expected Behavior

- Be considerate of those with whom you may interact.
- Be collaborative with others.
- Be respectful of others' viewpoints that may differ from your own.
- Be mindful of your words and actions.

Unacceptable Behavior

- Offensive or unwanted behavior or language, including, but not limited to, discriminatory behavior or language based on race, religion, color, national origin, sexual orientation, gender expression or identity, transgender status, age, disability, veteran or marital status, political affiliation or any other similar categories. Intimidating, harassing, abusive, discriminatory, derogatory, or demeaning speech or actions will not be tolerated.
- Visual harassment, such as displaying sexual or offensive images OR inappropriate language at the session, meeting, or event, including in presentations, within the mobile app, slide decks, as backgrounds, or on clothing visible to attendees.
- Intimidation or bullying, either online or in-person.
- Possession of a weapon or something that could be construed as a weapon during the event or on video.
- Photographing, video- or audio-recording of slides or oral presentation, as well as posting presentations without presenter/author's permission.
- Possession of illegal substances during the event.
- Sharing your event registration information, including your conference badge, with another person(s).

- Inappropriate disruption of sessions, discussions, or other events.
- Real or implied threat of physical, professional or financial damage or harm.
- Any other illegal activity not already covered above.

Data/Privacy Notice:

By attending the conference, you consent to the collection and use of your personal information for administrative purposes related to the event. Your data will be handled in accordance with applicable privacy laws and will not be shared with third parties without your consent.

Solicitation

Over the conference dates, exhibitors, sponsors, and other participating organizations, may not host, promote, or advertise ancillary activities, at the Omni Grove Park Inn or in the Asheville area, that compete with the agenda or events of the NCAFP's Winter Family Physicians Weekend. Please contact the NCAFP for more information regarding a limited pre-approved non-cme satellite event opportunity available during the conference.

Solicitation cannot take place in the aisles or any other space in the event venue not leased to exhibitors. Exhibitor staff, uniformed personnel, or any person representing the marketing or the promotion of any company are not allowed to utilize this space for solicitation purposes. This includes the distribution of materials without proper authorization being granted in advance. Soliciting is also prohibited in the mobile app or the web format (chat function in sessions, networking rooms and activities). Exhibitors or attendees violating these rules will be removed from the event.

Accessibility ADA Needs:

We are committed to ensuring that our event is accessible to all attendees. If you require any accommodation or have specific ADA needs, please contact us in advance so that we can make the necessary arrangements.

Inclusivity:

We strive to create an inclusive and welcoming environment for all attendees, regardless of race, ethnicity, gender identity, sexual orientation, disability, religion, or age. Discrimination of any kind will not be tolerated.

Photography Notice

By attending the conference, you consent to the recording and use of your image and voice in any photographs, videos, or audio recordings captured during the event for promotional and educational purposes. You further provide the NCAFP the right to use candid group photos or videos without securing additional permission. Please note:

The NCAFP encourages our attendees, speakers, exhibitors and sponsors to share their experience at NCAFP events on social media, unless a speaker specifically prohibits sharing of their content. By sharing photos and videos on social media channels, you are

consenting that the NCAFP may reshare, repost and use those photos and videos prior, during, and after the conference.

IMPORTANT: Use and reproduction of the conference logo and/or the NCAFP's logo to promote non-NCAFP sanctioned products or services is strictly prohibited.

Name Badges

For the security and safety of all attendees, conference badges must be worn by all attendees, exhibitors, sponsors, speakers, and guests, at all times. All participants must have a conference badge to enter the conference areas and the exhibit halls.

Unsecured Items Policy

Personal belongings such as briefcases, backpacks, purses, coats, book bags, laptops, tablets or mobile devices, etc. should not be left unattended in meeting rooms, exhibit halls, or public areas. These items are the responsibility of their owner and the NCAFP will not be held responsible for their safe keeping should they become lost or stolen. Additionally, any unattended items may be subject to removal by security upon being discovered.

Dietary Restrictions

We understand that some attendees may have dietary restrictions or preferences due to health, religious, or ethical reasons. While we will make reasonable efforts to accommodate these needs, we cannot guarantee that all dietary restrictions will be fully accommodated. Attendees with specific dietary requirements are encouraged to inform us in advance by contacting the NCAFP Meetings Department. During mealtimes, attendees are advised to inquire with the server about available options that meet their dietary needs. We will strive to provide suitable meal options, but please be aware that we may not be able to eliminate all allergens or cross-contamination. Attendees with severe allergies or dietary concerns are advised to take necessary precautions and make their own arrangements if needed.

Alcoholic Beverages

Recognizing the nature of receptions and the potential for alcohol abuse at conferences, all NCAFP events will make non-alcoholic drinks available. Conference participants are responsible for their own well-being and agree that neither the NCAFP and/or its sponsors will be held accountable for any events or occurrences resulting from excessive drinking, recklessness or negligence.

Complaint Resolution Policy:

If you have any concerns or complaints regarding the event or your experience, please contact a member of the event staff as soon as possible. We are committed to addressing any issues promptly and ensuring that all attendees have a positive experience.

Refund Policy:

Refunds will be issued for cancellations made within a specified period before the event, as outlined in the registration terms. No refunds will be provided for cancellations made after the specified deadline.

Health and Safety

The NCAFP will continue to follow the guidance of The Centers for Disease Control (CDC) as it relates to COVID-19 and other communicable diseases along with state, local and venue requirements to meet safely. If you are not feeling well prior to or during an in-person NCAFP event, please do not attend.

**WAIVER OF LAWSUIT/RELEASE OF LIABILITY:
COVID-19 WARNING, ASSUMPTION OF RISK, WAIVER OF RISK AND RELEASE OF
LIABILITY AND INDEMNIFICATION FOR ATTENDING 2024 NCAFP EVENTS**

Waiver & Release Policy:

Attendees acknowledge that participation in certain conference activities may involve inherent risks. By attending the event, you agree to release the conference organizers, sponsors, and affiliated parties from any liability for personal injury, loss, or damage incurred during the event.

Warning Related to Covid-19 Infection

The novel coronavirus, COVID-19, has been declared a worldwide pandemic and is very contagious. COVID-19 can cause serious and potentially life-threatening illness and even death. The NCAFP has taken and will continue to take all reasonable precautions to prevent against the presence and spread of the disease but cannot and does not guarantee against exposure; and therefore, in choosing to attend an NCAFP event, you acknowledge that you are assuming a risk that you may be exposing yourself to COVID-19 and its potential health risks

Assumption of Risk

I have read and understand the above warning concerning COVID-19. I acknowledge that attending an NCAFP event is of value to me and that I accept the risk of being exposed to COVID-19 in order to attend. Therefore, I choose to accept the risk of exposure to COVID-19, and I agree that I am personally responsible for my safety and actions while attending an NCAFP event.

Waiver of Lawsuit/Release of Liability

I, for myself, my family, successors, and assigns hereby forever release, waive, discharge, and covenant not to sue The NCAFP, its board of directors, board members, officers, agents, servants, affiliates, employees, successors, and assigns (collectively the “Released Parties”) from any and all liability, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury, including death, that may be sustained by me related to COVID-19 while participating in any activity associated with an NCAFP event.

Indemnification

I agree to indemnify, defend, and hold harmless the Released Parties from and against any and all costs, expenses, damages, claims, lawsuits, judgments, losses, and/or liabilities (including attorney fees) arising either directly or indirectly from or related to any and all claims made by or against any of the Released Parties due to bodily injury, death, loss of use, monetary loss, or any other injury from or related to my attendance at an NCAFP event specifically related to COVID-19.

Agreement:

By attending the conference, you acknowledge that you have read and agree to abide by the terms and conditions outlined in this Event Policy and Permissions document.