



NORTH CAROLINA ACADEMY OF FAMILY PHYSICIANS

NCAFP Medical Student and Family Medicine Resident Leadership Position Descriptions

Student/Resident Director (1 student / 1 resident) Sits as a voting member on the NCAFP Board of Directors and is expected to attend the three board meetings each year. The director leads their respective Student or Resident Section meeting at the NCAFP Annual meeting. They also serve as the NC Chapter delegate, or alternate delegate, to their respective Student or Resident Congress at the AAFP National Conference for Family Medicine Residents and Medical Students which meets in Kansas City in July / August each year. Funding is provided to attend state and national meetings as outlined in the NCAFP Board Policies. Time commitment in this role is one year, in addition to the one-year commitment previously served as the Director-Elect. For more details about the Academy and its mission and vision: www.ncafp.com/about-ncafp/mission-vision-goals/

Student/Resident Director-Elect (1 student / 1 resident) Sits as a non-voting member on the NCAFP Board of Directors and is expected to attend the three board meetings each year. If for some reason the Director is unable to attend an NCAFP Board Meeting the Director-Elect shall have voting privileges on the NCAFP Board of Directors. The Director-Elect attends their respective Student or Resident Congress at the AAFP National Conference for Family Medicine Residents and Medical Students as the official Chapter delegate, or alternate delegate. Funding is provided to attend state and national meetings as outlined in the NCAFP Board Policies. Commitment in this role as the Director-Elect is one year; however, the Director-Elect automatically succeeds to the position of Director for another one-year term. For more details about the Academy and its mission and vision: www.ncafp.com/about-ncafp/mission-vision-goals/

Foundation Trustee (2 students / 2 residents) Trustees are appointed to sit on the NCAFP Foundation Board of Trustees and are expected to attend two Foundation Board meetings during the year. Trustees are also expected to participate in, and support, Foundation fundraising efforts. Trustees will represent the students/resident perspective to the Foundation as they relate to the NCAFP Strategic Plan. Leaders will communicate the happenings of Foundation Board meetings to their respective Student or Resident Section meeting at the NCAFP Annual Meeting. Funding is provided for students in these positions to attend the in-person Winter and Spring Meetings as outlined in the NCAFP Board and NCAFP Foundation Policies. This is a one-year term. For more details about the Foundation, its mission and vision and its programs refer to the NCAFP website: www.ncafp.com/foundation

Committee Representatives (3 students / 3 residents) Representatives are appointed to serve on each of the NCAFP Committees established in accordance with the NCAFP Strategic Plan. Current committees include the Member Satisfaction and Practice Environment Committee, the Payer and System Advocacy Committee and the Workforce Pipeline Committee. Each committee meets twice yearly with the possibility of additional virtual meetings. Representatives are expected to attend scheduled meetings and are responsible for communicating the happenings of these meetings to their respective Student or Resident Section at the NCAFP Annual Meeting. As outlined in the NCAFP Board Policies, a small travel stipend is provided for representatives to help off-set travel expenses; however, travel is not covered in full. The representative position is a one-year term. For more detailed committee descriptions please refer to the NCAFP website: <https://www.ncafp.com/about-ncafp/committees/>

Please direct questions to Tracie Hazelett, Manager, Medical Student & Residency Relations at the NCAFP: 919-980-5357 or via thazelett@ncafp.com